

Katsurao AIR

Open Call Program 2024 Application Requirements

1 Business Overview

This program supports the activities of contemporary artists, creators, researchers, and other people engaged in cultural and artistic activities who stay in Katsurao Village.

The purpose of this program is to discover, research, and disseminate local resources in Katsurao Village, Futaba County, Fukushima Prefecture. By the end of your stay in Katsurao Village, you will be required to make some kind of presentation to spread the word about your activities. Production of artwork is not required.

2 Number of applicants

About 6 participants in total for Term 1 and 2.

3 Active period

(Term 1) June 1 – July 31, 2024

Open Studio : July 25 – 28 (plan)

(Term 2) October 1 – November 30, 2024

Open Studio : November 21 – 24 (plan)

- * Activity for a minimum of 14 days and a maximum of 60 days within the period.
- * Please consult with the office when going out of the village for several days during the activity period.
- * Transportation expenses provided (Up to limit).
- * In principle, the participants must stay in the village during the open studio period.

4 Application method

Please upload your portfolio to our online storage service and submit it using the application form below.

Contents to be included in the portfolio

- Name (artist's name)
- Activity history
- Past works : 5 works or less in total
- Details of activities you are planning (acceptable based on the current assumption)

Notes on Preparation of Documents

- * Please create a PDF file of no more than 5 pages.
- * The file name should be "〇〇 (artist's name): Portfolio".
- * Please use an online storage service. (recommended Gigafile Mail <https://gigafile.nu/>)
- * Please set the downloadable period to be at least 2 weeks.
- * Please limit the number of works to 5 works and 5 MB.
- * If your documents are incomplete, they will not be reviewed.

Collection period: January 20, 2024 (Sat.) ~ February 29, 2024 (Thu.) (5:00 p.m. Japan Time)

Selection Schedule (tentative):

Early March : Screening Committee
April or later : Decision and notification

Application Form

Application documents and supporting materials must arrive no later than 5:00 p.m. Japan time on Thursday, February 29, 2024, and must be submitted using the application form below.

<https://forms.gle/FYDhHTeM64PxPPMY6>

(Japanese language only)

Receipt of your application will be communicated by e-mail reply within one week. If you do not receive a reply, please notify the secretariat.

5 Selection and Notification

Selection and decisions will be made by a panel of judges and the secretariat based on the submitted materials. Applicants will be notified of the screening results by e-mail after April 2024.

6 Application conditions

Residency program

- a) Applicants must be currently active artists, creators, curators, researchers or other individuals/groups engaged in activities related to artistic expression. (Any genre, hereafter referred to as artists etc.)
- b) understand the objectives of the programme and are able to stay and participate during the determined period of activity.
- c) present their activities during their stay, e.g. in the form of open studios.
- d) Be able to conduct the above-mentioned programme in Japanese.
- e) Be in good health.
- f) Be able to take the initiative in all aspects of production and daily life.

- g) Be responsible for setting up and taking down the exhibition and event.
- h) Be able to live together with other artists and others during the period.

7 Activity debriefing (open studio)

Venue: Katsurao Village Katsurao Junior High School vacant building and the area around the premises (planned).

* The venue may be used by groups after consultation with the secretariat.

8 Terms and conditions of the agreement between the organisers and artists etc.

The organisers and the artists etc. shall execute the program by concluding an agreement including the following conditions. However, the conditions stipulated by the organisers are based on the principle that the artists etc. must come to the village alone, and basically no accompanying persons are allowed.

Groups of artists may apply, but in such cases, each group will be regarded as a single artist, and all travel, accommodation and production expenses will be paid for one person. If for special reasons you wish to include family members or production assistants, please contact us in advance. Travel and accommodation expenses for persons other than the artists etc. must be borne by them.

Item	Description
○Matters related to the visit to the village	
Transport costs	<p>The organisers will pay for the transport costs during the activity period. We will pay the public transport fare for the shortest distance from the station nearest your place of residence to JR Funehiki Station (for those coming by private car, we will pay for petrol in accordance with our regulations).</p> <p>*Payment will be made after the artists etc. have arrived at the site. *The maximum amount is 80,000 yen, both in Japan and abroad. *Expenses related to the transportation of goods are to be borne by the applicant. *Transportation expenses are not paid for residents of Katsurao Village. *Transportation costs in excess of the maximum amount are to be borne by the artist, etc.</p>
Visa	<p>Artists etc. residing abroad will need to obtain a passport and visa to enter Japan if necessary (at their own expense). Please consult with us about obtaining a visa after the decision to adopt the project has been made.</p>
○Matters related to activities, production and studio use	
Activities	<p>During their stay, artists etc. must not only carry out activities related to their own artistic expression, such as research and production of artworks, but also produce an activity report on the content of their research.</p>

Activity fee	The organisers will pay the expenses for production activities deemed necessary in accordance with their internal regulations. However, the maximum payment is limited to 60 days. (Reference amount for 2023: JPY 7,500/day).
Preparation costs for activity briefings	The organisers will provide JPY 30,000 for the preparation of the activity presentation.
Work location	The organizers will rent a classroom in the building of Katsurao Junior High School (closed) free of charge for the duration of the program as a production site during the program. (Equipped with Wi-fi) *The work space may be shared with the same room.
Cleaning of work location	<u>Cleaning within the scope of use by the artists, etc., is the responsibility of the artists, etc.</u> After the completion of production activities during the program period, artists must return all facilities and equipment to the organizers in their original condition.
○Matters related to activity debriefings and exchange programs	
Activity report session (open studio)	<ul style="list-style-type: none"> • The activity plan will be decided after mutual consultation with the artists and the secretariat. • The program will not allow the holding of debriefing sessions consisting solely of past works. • In the case of residency programs, the artists themselves will, in principle, be responsible for setting up the exhibition space. If periodic maintenance of the work during the exhibition period is required, the artist is responsible for it. • The organizer will prepare materials (captions, panels, etc.) considered necessary for the operation of the debriefing session upon consultation with the artists. • The organizer will prepare materials (captions, panels, etc.) that may be necessary for the operation of the event upon consultation with the artists, etc. • The use of light or sound in exhibiting artwork requires consultation and coordination with other participants. In principle, the installation of temporary walls for light and soundproofing and the use of headphones, etc., shall be at the expense of the artists, etc.
Works after the activity debriefing session	Artists are responsible for removing their artwork after their activities are over. Artists are responsible for packing their works to be taken home. Artists are responsible for shipping costs.
Exchange Program	In addition to the activity report session (open studio), artists who wish to participate in exchange programs should do so upon consultation with the organizer. Examples: Performances, workshops, educational programs
○Matters related to living in residence	
Accommodation	The organizer will provide accommodation for the duration of the program for the duration of the stay.

Transmission	Artists can use the Internet via pocket wi-fi or other means provided in the facility.
○Other	
Activity records	The organizer will record the works and activities of the artists in this program with photographs and videos. Artists are requested to cooperate with the above-mentioned recording. The copyrights to the works created in this program belong to the artists themselves, but the copyrights to the photographs and videos recorded by the organizer and the right to use them for publicity and advertising purposes that contribute to the public interest belong to the organizer. Those who have been approved by the organizer may use them free of charge.
Preparation of Activity Report Booklet	The organizer will prepare an activity report booklet to record the program. Ten copies of the booklet will be presented to the artists.
Cooperation with the media	Artists are requested to cooperate to the extent possible when media companies request to cover the event. However, the organizers reserve the right to refuse coverage if there is a risk of interference with the artists' creative activities or invasion of privacy.
Matters related to COVID-19 infection	COVID-19 The contents of the program may be subject to change depending on the infection situation. In such cases, the organizer and the artists will discuss and decide how to respond to the situation.
Insurance during activities	Artists are responsible for purchasing their own insurance during the activities. The organizer will not provide insurance.

* All amounts listed in this application guideline do not include tax.

* This project is premised on receiving an order for the "2024 Katsurao Village Artist Immigration and Settling Promotion Project" and the details of the project may be revised if the budget is not approved.

【Contact us】
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