

# Katsurao AIR

## Open Call Program 2025 Application Requirements

### 1 Business Overview

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This program supports the activities of contemporary artists, creators, researchers, and other people engaged in cultural and artistic activities who stay in Katsurao Village.

The purpose of this program is to discover, research, and disseminate local resources in Katsurao Village, Futaba County, Fukushima Prefecture. During the open studio period, you will be required to make some kind of presentation to spread the word about your activities. Production of artwork is not required.

### 2 Number of applicants

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#### ▼A) Residence Program

Summer Term and Autumn Term: Approximately 6 groups in total (up to 2 people per group for units).

Shared residence with other artists.\*1

#### ▼B) Group/Family Residence Program

Term 1 and Term 2: 1 group per term (3 or more people per group for groups).

Stay includes the artist's family or group, with exclusive use of the entire residence.\*1

\*1 The residence includes shared spaces (kitchen, dining room, bathroom) and individual rooms: 4 rooms on the first floor and 2 rooms on the second floor.

### 3 Active period

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#### ▼A) Residence Program

(Summer Term) June 1 – July 31, 2025 – Open Studio: July 24–27 (tentative)

(Autumn Term) October 1 – November 9, 2025 – Open Studio: October 31 – November 3 (tentative)

#### ▼B) Group/Family Residence Program

(Term 1) August 4 – August 17, 2025 – Open Studio: August 16, 2025 (tentative)

(Term 2) August 18 – August 31, 2025 – Open Studio: August 30, 2025 (tentative)

#### ※ Activity Duration

##### ▼A) Residence Program

(Summer Term): Minimum 14 days – maximum 60 days within the term

(Autumn Term): Minimum 14 days – maximum 40 days within the term

## ▼B) Group/Family Residence Program

(Term 1): Minimum 10 days – maximum 14 days within the term

(Term 2): Minimum 10 days – maximum 14 days within the term

### ※ Common Information

• Consult with the program office if planning to leave the village for an extended period during the activity period.

• Transportation expenses provided (with an upper limit).

• Artists are generally required to stay during the Open Studio period.

### ※ Visit to Fukushima Daiichi Nuclear Power Plant

Participation is optional. Artists participating in the AIR program have the opportunity to join a guided tour of the Fukushima Daiichi Nuclear Power Plant (scheduled for early June and early October).

## 4 Application method

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Please upload your portfolio to our online storage service and submit it using the application form below.

### Contents to be included in the portfolio

- Name (artist's name)
- Activity history
- Past works : 5 works or less in total
- Details of activities you are planning (acceptable based on the current assumption)

### Notes on Preparation of Documents

- \* Please create a PDF file of no more than 5 pages.
- \* The file name should be "○○ (artist's name): Portfolio".
- \* Please use an online storage service. (recommended Gigafile Mail <https://gigafile.nu/> )
- \* Please set the downloadable period to be at least 2 weeks.
- \* Please limit the number of works to 5 works and 5 MB.
- \* If your documents are incomplete, they will not be reviewed.

**Collection period: January 20, 2025 (Mon.) ~ February 28, 2025 (Fri.) (5:00 p.m. Japan Time)**

### Selection Schedule (tentative):

Early March : Screening Committee

April or later : Decision and notification

### **Application Form**

Application documents and supporting materials must arrive no later than 5:00 p.m. Japan time on Friday, February 28, 2025, and must be submitted using the application form below.

#### ▼A) Residence Program

Dedicated Application Form:

<https://forms.gle/LqSedQ1ESXHj4Jk17>

#### ▼B) Group/Family Residence Program

Dedicated Application Form:

<https://forms.gle/SpNbGzSknCiZWdQZA>

(Japanese language only)

Receipt of your application will be communicated by e-mail reply within one week. If you do not receive a reply, please notify the secretariat.

## 5 Selection and Notification

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Selections will be made based on the submitted materials through evaluations conducted by the judges and the program office.

The results of the selection process will be notified to applicants via email after April 2025.

\*Please note that email inquiries or interviews may be conducted during the selection process.

## 6 Application conditions

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### Residency program

- a) Applicants must be currently active artists, creators, curators, researchers or other individuals/groups engaged in activities related to artistic expression. (Any genre, hereafter referred to as artists etc.)
- b) understand the objectives of the programme and are able to stay and participate during the determined period of activity.
- c) present their activities during their stay, e.g. in the form of open studios.
- d) Be able to conduct the above-mentioned programme **in Japanese language**.
- e) Be in good health.
- f) Be able to take the initiative in all aspects of production and daily life.
- g) Be responsible for setting up and taking down the exhibition and event.
- h) Be able to live together with other artists and others during the period.

## 7 Activity debriefing (open studio)

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**Venue:** The former Katsurao Junior High School (currently closed), including the school building and surrounding premises.

\*The venue may be shared with other groups upon consultation with the program office.

\*The structure of the activity report session will be determined in consultation with the program staff.

## 8 Terms and conditions of the agreement between the organisers and artists etc.

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To participate in the program, the organizer and the artist(s) will enter into a contract that includes the following terms and conditions. Please carefully review the responsibilities and support provided by the organizer.

### ▼A) Residence Program

- **The residence will be shared with other artists.**
- **The program is based on the assumption that the artist will stay and work in Katsurao Village.**
- Applications from units of two people are also accepted. In such cases, the unit will be considered as one artist, and all expenses, including transportation, activity fees, and production costs, will be provided for one person. **Only those listed as applicants at the time of application will be recognized as a unit.**

• **As a general rule, accompanying individuals other than the above are not permitted to stay in the residence.**

▼B) Group/Family Residence Program

- **The program allows for stays involving the artist's family or group.**
- **Participation is open to artists and their families (three or more members) or groups (three or more members).**
- **One family or group will be considered as one artist**, and all expenses, including transportation, activity fees, and production costs, will be provided for one person.

Item	Description
○Matters related to the visit to the village	
Transport costs	<p><b>The organisers</b> will pay for the transport costs during the activity period. We will pay the public transport fare for the shortest distance from the station nearest your place of residence to JR Funehiki Station (for those coming by private car, we will pay for petrol in accordance with our regulations).</p> <p>*Payment will be made after the artists etc. have arrived at the site.            *The maximum amount is 80,000 yen, both in Japan and abroad.            *Expenses related to the transportation of goods are to be borne by the applicant.            *Transportation expenses are not paid for residents of Katsurao Village.            *Transportation costs in excess of the maximum amount are to be borne by the artist, etc.</p>
Visa	<p><b>Artists etc.</b> residing abroad will need to obtain a passport and visa to enter Japan if necessary (at their own expense). Please consult with us about obtaining a visa after the decision to adopt the project has been made.</p>
○Matters related to activities, production and studio use	
Activities	<p>During their stay, <b>artists etc.</b> must not only carry out activities related to their own artistic expression, such as research and production of artworks, but also produce an activity report on the content of their research.</p>
Activity fee	<p><b>The organizer</b> will cover expenses deemed necessary for program activities, in accordance with internal regulations. However, the maximum payment amount varies depending on the term. (Reference amount for FY2024: 8,250 yen/day, including tax.)</p> <p>The arrival and departure days will generally be considered activity days if activities within Katsurao Village are conducted between 9:00 AM and 6:00 PM.</p>
Activity Duration	<p>▼A) Residence Program            (Summer Term): Up to 60 days            (Autumn Term): Up to 40 days</p> <p>▼B) Group/Family Residence Program            (Term 1): Up to 14 days            (Term 2): Up to 14 days</p> <p>*After the selection process, the program office will coordinate the stay schedule with the participants. Changes to the schedule will not be allowed after finalization.</p>
Preparation costs for activity briefings	<p><b>The organizer</b> will provide funding for activity presentation preparation. (Reference amount for FY2024: 33,000 yen, including tax.)</p>
Work location	<p><b>The organizers</b> will rent a classroom in the building of Katsurao Junior High School (closed) free of charge for the duration of the program as a production site during the program. (Equipped with Wi-fi)</p> <p>*The work space may be shared with the same room.</p>

Cleaning of work location	<u>Cleaning within the scope of use by <b>the artists, etc.</b></u> , is the responsibility of <b>the artists, etc.</b> After the completion of production activities during the program period, artists must return all facilities and equipment to the organizers in their original condition.
○Matters related to activity debriefings and exchange programs	
Activity report session (open studio)	<ul style="list-style-type: none"> <li>• The activity plan will be decided after mutual consultation with the artists and the secretariat.</li> <li>• The program will not allow the holding of debriefing sessions consisting solely of past works.</li> <li>• In the case of residency programs, the artists themselves will, in principle, be responsible for setting up the exhibition space. If periodic maintenance of the work during the exhibition period is required, the artist is responsible for it.</li> <li>• The organizer will prepare materials (captions, panels, etc.) considered necessary for the operation of the debriefing session upon consultation with the artists.</li> <li>• The organizer will prepare materials (captions, panels, etc.) that may be necessary for the operation of the event upon consultation with the artists, etc.</li> <li>• The use of light or sound in exhibiting artwork requires consultation and coordination with other participants. In principle, the installation of temporary walls for light and soundproofing and the use of headphones, etc., shall be at the expense of the artists, etc.</li> </ul>
Works after the activity debriefing session	<b>Artists</b> are responsible for removing their artwork after their activities are over. Artists are responsible for packing their works to be taken home. Artists are responsible for shipping costs.
Exchange Program	In addition to the activity report session (open studio), artists who wish to participate in exchange programs should do so upon consultation with the organizer. Examples: Performances, workshops, educational programs
○Matters related to living in residence	
Accommodation	The organizer will provide accommodation facilities for the duration of the program, to be used as a place of stay during the residency. (Equipped with Wi-Fi.)
○Other	
Activity records	<p>The organizer will record the works and activities of the artists in this program with photographs and videos. Artists are requested to cooperate with the above-mentioned recording.</p> <p>The copyrights to the works created in this program belong to the artists themselves, but the copyrights to the photographs and videos recorded by the organizer and the right to use them for publicity and advertising purposes that contribute to the public interest belong to the organizer. Those who have been approved by the organizer may use them free of charge.</p>
Preparation of Activity Report Booklet	The organizer will create an activity record booklet to document the program. The completed booklet will be presented to the participating artists.
Cooperation with the media	Artists are requested to cooperate to the extent possible when media companies request to cover the event. However, the organizers reserve the right to refuse coverage if there is a risk of interference with the artists' creative activities or invasion of privacy.

Matters related to COVID-19 infection	COVID-19 The contents of the program may be subject to change depending on the infection situation. In such cases, the organizer and the artists will discuss and decide how to respond to the situation.
Insurance during activities	Artists are responsible for purchasing their own insurance during the activities. The organizer will not provide insurance.

\* All amounts listed in this application guideline include tax.

\*The activity and preparation fees will be disbursed after withholding tax.

\* This project is premised on receiving an order for the "2025 Katsurao Village Artist Immigration and Settling Promotion Project" and the details of the project may be revised if the budget is not approved.

【Contact us】

Katsurao Collective Office

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